



Attachment No. 3 to the Rules of Recruitment and Participation in the Project

**Project participation agreement**

**"Functioning in Polish society - support for non-EU migrants in Wrocław and the Wrocław sub-region" No. .... /WRO/2025  
(model)**

concluded on: ..... in Wrocław, between:

Doradztwo i Projekty Unijne DARIUSZ BURAWSKI with its seat in 56-400 Oleśnica at Armii Krajowej 46/2, NIP: 6191939138, represented by Dariusz Burawski - the owner, hereinafter referred to as the Project Implementer,

a

Name: .....

Address of residence: .....

PESEL: .....

Personal number of the candidate(s): .....

hereinafter referred to as the Project Participant(s).

**§1**

**Subject of the contract**

1. The subject of this agreement is the Participant's/participant's participation in the project "Functioning in Polish society - support for non-EU migrants in Wrocław and the Wrocław sub-region" carried out within the framework of the European Funds for Lower Silesia 2021-2027 (FEDS 2021-2027) Programme, Priority 7 European Funds for the labour market and social inclusion in Lower Silesia, Measure 7.6 Integration of migrants, Project type: Social and professional integration of third-country nationals.
2. The participant declares that he/she has read the Rules of Recruitment and Participation in the Project and accepts its conditions.

**§2**

**Meeting the conditions for participation in the project.**

1. The Participant/Participant declares that he/she meets the criteria of the target group of the Project, that is:
  - a. Resides in the area of one of the districts of Milicz, Oleśnica, Oława, Strzelin, Środa, Trzebnica, Wrocław or the city of Wrocław.
  - b. He is a person who does not hold the nationality of any of the European Union countries or of countries such as Norway, Iceland, Liechtenstein and Switzerland.
  - c. He or she is a person legally residing in Poland on the basis of documents authorising his or her stay and work, such as, for example, a visa, a residence card or a document confirming protection.



- d. Is not a Participant in another socio-vocational activation project co-financed by the European Social Fund Plus.
2. The Participant(s) declares that the data and statements contained in the Recruitment Form:
- ☐ have not changed.
- ☐ changed.
- Description of the change: .....

### §3

#### **Scope of support**

1. As part of the project, the Participant will receive the following support:
  - a) individual career counselling with the preparation of an Individual Action Plan,
  - b) individual legal, family and/or psychological counselling.
  - c) Polish language course (optional support),
  - d) tailor-made vocational training/course (optional support),
  - e) job placement (optional support),
  - f) the assistance of a socio-professional integration assistant,
  - g) the assistance of an interpreter (optional support),
2. The details of the support referred to in paragraph 1 will be set out in an Individual Action Plan (IPD).

### §4

#### **Responsibilities of the Participant**

1. The participant/participant undertakes to:
  - a. actively participate in all forms of support provided for in the IPD,
  - b. adherence to the agreed dates of meetings and activities,
  - c. completing project documentation, including participation in future project evaluation studies,
  - d. inform you of any changes to your personal data.
2. The Participant declares that the purpose of her/his participation in the Project support is to get a job .<sup>1</sup>
3. In the event of being employed after completing participation in the Project, the Participant undertakes to provide the Project Promoters with a document confirming the fact<sup>2</sup> no later than 4 weeks after completing participation in the Project:
  - a. take up employment (copy of employment contract, contract of mandate, employer's certificate of employment), or
  - b. conducting a business activity (entry in CEIDG).

<sup>1</sup> Applies to the unemployed and economically inactive.

<sup>2</sup> As above.



## §5

### **Responsibilities of the Contractor**

The implementer undertakes to:

- a) the provision of qualified staff for the implementation of the forms of support envisaged,
- b) to ensure adequate accommodation,
- c) issue of the relevant certificates upon completion of participation in the project.

## §6

### **Duration of contract**

The agreement is valid as of the day of signing. In the scope of participation in the project activities, the agreement is valid until the date of completion of participation in the project, while in the scope of monitoring and evaluation duties - until the date of fulfilment by the Project Participant/Participant of all the obligations specified in §4.

## §7

### **Termination of contract**

The contract may be terminated in the event of:

- a) breach of contract by the Participant(s),
- b) resignation of the Participant from the project.

## §8

### **Final provisions**

1. The Participant(s) acknowledges the information that if it is found at any stage of her/his participation in the Project that the documents or statements submitted by her/him are false and influenced her/his eligibility for the Project, the Project Promoter has the right to remove her/him from the list of participants and has the right to claim against her/him for the costs incurred for her/his participation in the Project.
2. Any changes to the contract must be made in writing under pain of nullity.
3. The agreement is drawn up in duplicate.

.....

Project implementer

.....

Participant



## **Information clause DWUP - Intermediate Body for the European Funds for Lower Silesia 2021-2027: (ESF+)**

*Note: this information clause concerns the performance of information duties on behalf of the DWUP Intermediate Body. The Beneficiary as a Personal Data Controller is obliged to perform and document, also on its own behalf, the information obligation towards the persons whose data it acquires.*

In order to comply with the obligation imposed by Articles 13 and 14 of the RODO<sup>3</sup>, in connection with Article 88 of the Act on the Principles of Implementation of Tasks Financed from European Funds in the Financial Perspective 2021-2027<sup>4</sup>, we inform you about the principles of processing your personal data:

### **I. Administrator**

A separate controller of your data is:

1. Director of the Lower Silesian Voivodship Labour Office, ul. Ogrodowa 5B, 58-306 Wałbrzych.

### **II. Purpose of data processing**

Personal data will be processed in connection with the implementation of the FEDS 2021-2027, in particular for the purposes of monitoring, reporting, communication, publication, evaluation, financial management, verification and auditing, and for determining the eligibility of participants.

The provision of data is voluntary, but necessary for the above-mentioned purpose. Refusal to provide this data means that no action can be taken.

### **III. Basis for processing**

Your personal data will be processed in connection with:

1. The processing is necessary for the fulfilment of a legal obligation incumbent on the controller (Article 6(1)(c) and, in the case of special category data, Article 9(2)(g) RODO), which specifies:
  - Regulation (EU) No 2021/1060 of the European Parliament and of the Council of 24 June 2021 laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Fund for equitable transformation and the European Maritime, Fisheries and Aquaculture Fund and the financial rules for these Funds and for the Asylum,

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<sup>3</sup> Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (Official Journal of the EU. L 119 of 4 May 2016, pp.1-88).

<sup>4</sup> Act of 28 April 2022 on the rules for the implementation of tasks financed from European funds in the financial perspective 2021-2027 (Journal of Laws 2022, item 1079), hereinafter referred to as the 'Implementation Act'.



Migration and Integration Fund, the Internal Security Fund and the Financial Support Facility for Border Management and Visa Policy,

- Regulation (EU) 2021/1057 of the European Parliament and of the Council of 24 June 2021 establishing the European Social Fund Plus (ESF+) and repealing Regulation (EU) No 1296/2013 (OJ L 231, 30.06.2021, p. 21, as amended).
  - Act of 28 April 2022 on the rules for the implementation of tasks financed from European funds in the financial perspective 2021-2027, in particular Articles 87-93,
  - Act of 14 June 1960. - Code of Administrative Procedure,
  - Act of 27 August 2009 on public finance.
2. The processing is necessary for the performance of a contract to which the data subject is party or to take steps at the request of the data subject prior to entering into a contract (Article 6(1)(b) RODO).
  3. The processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Article 6(1)(e) RODO).

#### **IV. Scope of data processed.**

The scope of the data we may process is set out in Article 87(2) and (3) of the Implementation Act.

#### **V. Method of data extraction**

We obtain data directly from data subjects, from the ICT system, or from public registers referred to in Article 92(2) of the Implementation Act, including in particular applicants, beneficiaries, partners.

#### **VI. Access to personal data**

Your personal data can be accessed by employees and associates of the controller. In addition, your personal data may be entrusted to or shared with:

1. entities we have contracted to perform tasks in FEDS 2021-2027,
2. separate administrators referred to in Article 87(1) of the Implementation Act, including bodies of the European Commission, the minister in charge of regional development, the minister in charge of public finance, the FEDS 2021-2027 Managing Authority,



3. to the president of the social security institution,
4. to other entities authorised to receive them by law,
5. entities that perform services for us in connection with the operation and development of ICT systems, as well as the provision of communications, e.g. IT solutions providers and telecommunications operators

## **VII. Data retention period**

Personal data shall be kept for the period necessary to fulfil the purposes set out in section II.

## **VIII. Rights of data subjects**

You have the following rights:

1. The right to access and receive a copy of your data (Article 15 RODO),
2. The right to rectify your data (Article 16 RODO),
3. The right to erasure of your data (Article 17 RODO) - if the circumstances referred to in Article 17(3) RODO have not occurred,
4. The right to request the controller to restrict the processing of your data (Article 18 RODO),
5. The right to object to the processing of his/her data (Article 21 RODO) - to the processing of personal data concerning him/her based on Article 6(1)(e) RODO - if the circumstances referred to in Article 21(1) RODO have not occurred,
6. the right to lodge a complaint with the supervisory authority, the President of the Office for Personal Data Protection (Article 77 RODO) - in case a person considers that the processing of his/her personal data violates the provisions of RODO or other national provisions regulating personal data protection applicable in Poland.

## **IX. Automated decision-making**

Personal data will not be subject to automated decision-making, including profiling.

## **X. Transfer of data to a third country**

Your personal data will not be transferred to a third country.

## **XI. Contact with the Data Controller and Data Protection Officer**



Fundusze Europejskie  
dla Dolnego Śląska

Dofinansowane przez  
Unię Europejską



**DOLNY  
ŚLĄSK**

If you have any questions regarding the processing of your personal data by the Director of the Lower Silesian Regional Labour Office, please contact the Data Protection Officer (DPO) as follows:

- by post (ul. Ogrodowa 5B, 58-306 Wałbrzych),

electronically (e-mail address: [iod@dwup.pl](mailto:iod@dwup.pl) ).